The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> BISWANATH COLLEGE

1.2 Address Line 1

> Biswanath Chariali

Address Line 2

> Sonitpur

City/Town

> Biswanath Chariali

State

> Assam

Pin Code

> 784176

Institution e-mail address

> bcollege1960@gmail.com,
> principal@biswanathcollege.in

Contact Nos.

> 9435183747; 9707027440

Name of the Head of the Institution:

> Dr. Balin Hazarika

Tel. No. with STD Code:

> 03715-222024

Mobile:

> 9707027440

Name of the IQAC Co-ordinator:

> Amorjyoti Borthakur

Mobile:

9435183747

IQAC e-mail address:

aqar@biswanathcollege.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/33/244 dated 16-09-2004

1.5 Website address:

www.biswanathcollege.in

Web-link of the AQAR:

www.biswanathcollege.in/naac_aqar_2009_10.php

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71.00	2004	5 years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

06-01-2003

1.8 **AQAR for the year** *(for example 2010-11)*

2009-10

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _____ Nil _____ _____ (DD/MM/YYYY)
  ii. AQAR_____Nil_____ _____ (DD/MM/YYYY)
 iii. AQAR_____Nil___ _____ (DD/MM/YYYY)
 iv. AQAR_____Nil_____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes [√]   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men ☐   Women ☐

                      Urban ☐   Rural [√] Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B [√]

                  Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts [√]   Science [√] Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)   .

1.12 Name of the Affiliating University (*for the Colleges*)   Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   0

University with Potential for Excellence   0   UGC-CPE   0

DST Star Scheme   0   UGC-CE   0

UGC-Special Assistance Programme   0   DST-FIST   0

UGC-Innovative PG programmes   0   Any other (*Specify*)   0

UGC-COP Programmes   0

2. IQAC Composition and Activities

2.1 No. of Teachers   13

2.2 No. of Administrative/Technical staff   4

2.3 No. of students   2

2.4 No. of Management representatives   2

2.5 No. of Alumni   2

2. 6 No. of any other stakeholder and

    community representatives   2

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   1

2.9 Total No. of members   26

2.10 No. of IQAC meetings held : 4

2.11 No. of meetings with various stakeholders: No.   8   Faculty   2

    Non-Teaching Staff Students   2   Alumni   4   Others   0

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

     If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

     (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

     Total Nos. ☐1   International ☐0   National ☐0   State ☐0   Institution Level ☐1

     (ii) Themes | Methodology in Higher Education |

2.14 Significant Activities and contributions made by IQAC

> • Inter-college Table Tennis competition under GU
>
> • Organised national seminars under the aegis of Departments of Assamese & Zoology

2.15 Plan of Action by IQAC/Outcome

     The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• Documentation of data and records	• Documentation process started
• Organizing remedial classes	• Remedial classes arranged
• Coaching for entry into service	• Coaching held for entry into service
• Distribution of BPL stipends	• BPL stipends distributed
• COP (Tea Husbandry) proposed	• COP proposal submitted to UGC
• Preparation of academic calendar	• Academic and EC programmes were held following the academic calendar.

     Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

     Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken:

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NA
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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	4	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	4	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	4

1.3 Feedback from stakeholders*   Alumni [0]   Parents [0]   Employers [0]   Students [0]
    (On all aspects)

        Mode of feedback   :   Online [0]   Manual [0]   Co-operating schools (for PEI) [0]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
58	32	25	0	1

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	0	0	3	0	0	0	1	2	4

2.4 No. of Guest and Visiting faculty and Temporary faculty

0		0		12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	39	0
Presented papers	0	9	0
Resource Persons	0	0	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Active learning is emphasized.
- Role-playing and micro-teaching methods are applied.
- Group discussion, seminars are organised.
- Field visits are taken up.

2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

0	0	4

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	267	0.74	1.12	44.94	34.0	80.06
BSc	43	4.65	9.3	44.18	6.97	65.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

• Involves in preparing the academic calendar

• Suggests authority as and when required

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	7
UGC – Faculty Improvement Programme	4
HRD programmes	0
Orientation programmes	3
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	1	0	4
Technical Staff	11	0	1	3

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> • Faculty members are encouraged to pursue doctoral research programmes under UGC FIP.
>
> • Help extended in preparing MRP proposals.
>
> • Participation in seminars, conferences, workshops promoted and publications encouraged.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	3	3
Outlay in Rs. Lakhs	0	0	3,25,000/-	4,50,000/-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	1	0	9
e-Journals	0	0	0
Conference proceedings	0	11	0

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	18 months	UGC	3,25,000/-	2,70,000/-
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects *(other than compulsory by the University)*	0	0	0	0
Any other(Specify)	0	0	0	0
Total	18 months	1		

3.7 No. of books published   i) With ISBN No.   `0`   Chapters in Edited Books   `0`

ii) Without ISBN No.   `2`

3.8 No. of University Departments receiving funds from:

UGC-SAP `0`   CAS `0`   DST-FIST `0`

DPE `0`   DBT Scheme/funds `0`

3.9 For colleges   Autonomy `0`   CPE `0`   DBT Star Scheme `0`

INSPIRE `0`   CE `0`   Any Other (specify) `0`

3.10 Revenue generated through consultancy   `Nil`

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	6
Sponsoring agencies	NA	NA	NA	NA	College

3.12 No. of faculty served as experts, chairpersons or resource persons   `0`

3.13 No. of collaborations   International `0`   National `0`   Any other `0`

3.14 No. of linkages created during this year   `0`

3.15 Total budget for research for current year in lakhs :

From Funding agency | 4.5 | From Management of University/College | 0.16

Total | 4.66

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
1	0	0	0	1	0	0

3.18 No. of faculty from the Institution
   who are Ph. D. Guides | 0
   and students registered under them | 0

3.19 No. of Ph.D. awarded by faculty from the Institution | 0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 0 | SRF | 0 | Project Fellows | 0 | Any other | 0

3.21 No. of students Participated in NSS events:

University level | 0 | State level | 0

National level | 0 | International level | 0

3.22 No. of students participated in NCC events:

University level | 0 | State level | 64

National level | 0 | International level | 0

3.23 No. of Awards won in NSS:
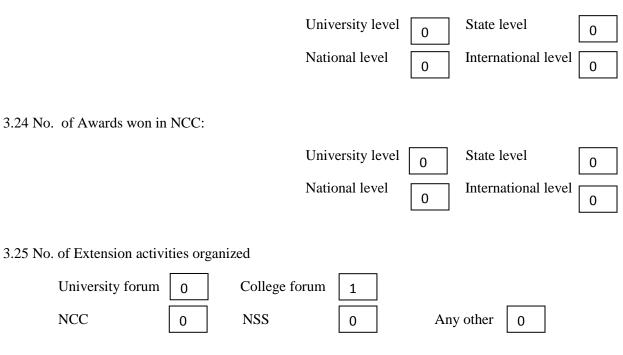
University level	0	State level	0
National level	0	International level	0

3.24 No. of Awards won in NCC:

University level	0	State level	0
National level	0	International level	0

3.25 No. of Extension activities organized

University forum	0	College forum	1		
NCC	0	NSS	0	Any other	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
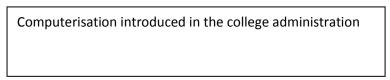
- Donation provided to Chief Minister's Relief Fund towards flood victims of the State.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	23.72 acre	0	Govt. alloted	23.72 acre
Class rooms	25	0	UGC	25
Laboratories	6	0	UGC	6
Seminar Halls	1	0	Govt. of Assam	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		15	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		5.85	UGC	
Others		3.07	UGC	

4.2 Computerization of administration and library

Computerisation introduced in the college administration

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12741	10,38,503	1029	1,07,963	13770	11,46,466
Reference Books	7476		420		7896	
e-Books	0	0	0	0	0	0
Journals	18		0		18	
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	12	0	1	0	0	4	6	2
Added	3	0	0	0	0	3	0	0
Total	15	0	1	0	0	7	6	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

No

4.6 Amount spent on maintenance in lakhs :

i) ICT   0.69

ii) Campus Infrastructure and facilities   1.83

iii) Equipments   1.22

iv) Others   0.64

Total :   4.38

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> • Through formation of career counselling & competence building cells

5.2 Efforts made by the institution for tracking the progression

> • Through forming the alumni association

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1595	0	0	590

(b) No. of students outside the state

13

(c) No. of international students

0

Men
No	%
1010	46.22

Women
No	%
1175	53.78

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						960	195	160	870	0	2185

Demand ratio   1:2   Dropout % 6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Coaching for entry into services held with financial assistance from UGC

No. of students beneficiaries

128

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0

IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted | 0 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

Rashtriya Kanya Sishu Divas observed

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 23 | National level | 0 | International level | 0 |

No. of students participated in cultural events

State/ University level | 21 | National level | 0 | International level | 0 |

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 5 | National level | 0 | International level | 0 |

Cultural: State/ University level | 6 | National level | 0 | International level | 0 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	9	13,200/-
Financial support from government	25	64,070/-
Financial support from other sources	3	6,500/-
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level | 0 | National level | 0 | International level | 0 |

Exhibition: State/ University level | 0 | National level | 0 | International level | 0 |

5.12   No. of social initiatives undertaken by the students | 0 |

5.13 Major grievances of students (if any) redressed: _____2 (Two)_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To impart liberal quality education and to produce intellectually sound, morally upright, socially concerned and spiritually oriented men and women to the service of the nation.

Mission:

• To impart higher education for the development of human resource and producing responsible citizens with a clear aim to cope with the changing global environment.

• To bring the womenfolk and the underprivileged groups to the fold of higher education.

• To provide specialized and demanding education.

• To train up the learners in a line that facilitates them to find avenues for self-employment.

• To inculcate democratic and secular values along with true human values.

• To imbibe commitment among pupils towards the society and the nation.

• To inculcate spirit of sportsmanship among the pupils so as to attain for themselves perfection as human beings.

• To make students aware of the rich cultural heritage of our pluralistic society and foster the sense of cementing bond and national integration among them.

• To promote gathering and sharing of new knowledge through research activities and publications.

• To assist the university in curriculum development.

• To promote the use of information and communication technology in academics and administrative areas.

6.2 Does the Institution has a management Information System

Yes, notices are displayed in Central Notice Board, Notice Boards in the Science stream and the Teachers' Common Room, Hand bills are circulated, advertisements are displayed in newspapers and on Local Cable TV, information and notices are posted on College Website.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Faculty members assist the University Departments in developing curriculum.

6.3.2 Teaching and Learning

> • Promotes active learning through role-playing and micro-teaching methods.
>
> • Group discussions, seminars, field visits are conducted.
>
> • Use of ICT and multi-media is encouraged.

6.3.3 Examination and Evaluation

> • Internal assessment
>
> • Continuous evaluation
>
> • Answer-scripts are returned to students for self-checking

6.3.4 Research and Development

> • Faculty members are encouraged to pursue research programmes under UGC FIP
>
> • Teachers are advised to undertake Major and Minor research projects with financial assistance from external funding agency.
>
> • Students are guided in carrying out UG research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

> A photocopier is installed in the library

6.3.6 Human Resource Management

• Best practices are maintained in recruitment.

• Sense of regularity, punctuality, discipline and cooperation is promoted among staff and students in order to create a conducive work culture.

• Training on managerial and technology skills is provided.

• Employment opportunities are explored through NCC/NSS.

• Grievances of students and employees are promptly redressed.

6.3.7 Faculty and Staff recruitment

Appropriate measures are taken to recruit the best of the faculty and staff. Advertisements are issued in newspapers and through employment exchange, interview committees are formed with experts in concerned fields and the best are appointed with approval from Directorate of Higher Education.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

• Students are admitted as per merit

• Appropriate quotas of reservations are provided following government guidelines

6.4 Welfare schemes for

Teaching	0
Non teaching	0
Students	2

6.5 Total corpus fund generated

60,000/-

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	Yes	Govt.	Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> NA

6.11 Activities and support from the Alumni Association

> • Alumni association cooperated in observing the Golden Jubilee of the college which was held in the current year.
>
> • Offered donation to the amount of Rs. 34,000/-

6.12 Activities and support from the Parent – Teacher Association

> Does not exist

6.13 Development programmes for support staff

> Day Care Centre with UGC assistance opened

6.14 Initiatives taken by the institution to make the campus eco-friendly

> • The institution believes in keeping the environment clean and green. Regular plantation programmes held, garbage is disposed away from the buildings, agricultural activities taken up in surplus land area within the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> • Computerization of administration facilitates storing and retrieving data and information relating to students admission, examination and financial transaction.
>
> • Introduction of uniform and Identity cards helps in maintaining discipline within and without the campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> • It was planned to increase enrolment in the current session. Accordingly enrolment was increased by 100 per cent.
>
> • Renovation of the old college building done due to golden jubilee to be celebrated in the coming session.
>
> • Installation of separate power transformer done in the campus as per plan.
>
> • Construction of new Girls' Hostel started according to plan.
>
> • Renovation in seating arrangement in the library done as per plan.
>
> • Construction of boundary wall in the campus started.
>
> • The annual college magazine was brought out in due time as planned.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> • Lectures by eminent scholars.
>
> • Extra-curricular and cultural programmes for students.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

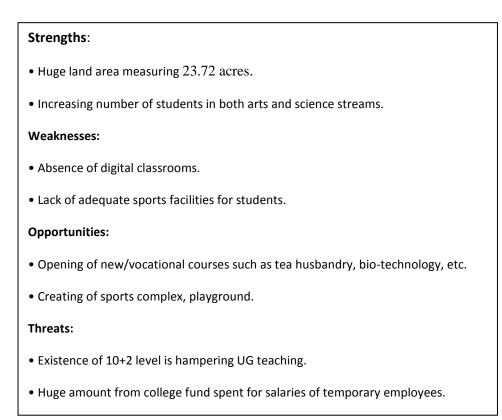7.4 Contribution to environmental awareness / protection

> World Environment Day observed, Environmental Studies has been taught both at 10+2 and UG levels. Field studies are carried out by students under guidance of teachers which help in creating awareness.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

• Huge land area measuring 23.72 acres.

• Increasing number of students in both arts and science streams.

Weaknesses:

• Absence of digital classrooms.

• Lack of adequate sports facilities for students.

Opportunities:

• Opening of new/vocational courses such as tea husbandry, bio-technology, etc.

• Creating of sports complex, playground.

Threats:

• Existence of 10+2 level is hampering UG teaching.

• Huge amount from college fund spent for salaries of temporary employees.

8. **Plans of institution for next year**

• To start construction of women's hostel with financial assistance from UGC under XI plan.

• To start Golden Jubilee commemorative building with fund received from UGC.

• To continue work of boundary wall construction.

• To start construction of buildings for the Departments of Chemistry and Physics for extension of laboratories and also to construct a new class room in the Arts building with grants received from UGC.

• To install broadband internet connection in the departments.

Name Prof. Amorjyoti Borthakur   *Name   Dr. Balin Hazarika*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****