

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

BISWANATH COLLEGE

1.2 Address Line 1

Biswanath Chariali

Address Line 2

Sonitpur

City/Town

Biswanath Chariali

State

Assam

Pin Code

784176

Institution e-mail address

bcollege1960@gmail.com,
principal@biswanathcollege.in

Contact Nos.

9435183747; 9707027440

Name of the Head of the Institution:

Dr. Balin Hazarika

Tel. No. with STD Code:

03715-222024

Mobile:

9707027440

Name of the IQAC Co-ordinator:

Amorjyoti Borthakur

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 71.00 | 2004 | 5 years |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2009-10 submitted to NAAC on 28-06-2014
- ii. AQAR 2010-11 submitted to NAAC on 28-06-2014
- iii. AQAR 2011-12 submitted to NAAC on 28-06-2014
- iv. AQAR 2012-13 submitted to NAAC on 28-06-2014

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held :

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Bio-technology in the present day context
- Bio-diversity of Assam

2.14 Significant Activities and contributions made by IQAC

- Preparation of the academic calendar.
- Regular classes and periodic evaluation for completion of syllabus on time is ensured.
- Remedial teaching and coaching for entry into services done.
- Provision of value-based education through the Value Education cell.
- Feedback from students taken and inputs given to faculty and administration.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|--|
| <ul style="list-style-type: none"> • Documentation of data and records • Organizing remedial classes • Coaching for entry into service • Distribution of BPL stipends • Self-appraisal from teachers • Feedback from students | <ul style="list-style-type: none"> • Documentation process started • Remedial classes arranged • Coaching held for entry into service • BPL stipends distributed • Self appraisal received and profile updated. • Feedback analysed and inputs provided to faculty and administration for improvement. |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

NA

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 |
| UG | 6 | 0 | 0 | 0 |
| PG Diploma | 0 | 0 | 0 | 0 |
| Advanced Diploma | 0 | 0 | 0 | 0 |
| Diploma | 0 | 0 | 0 | 0 |
| Certificate | 1 | 1 | 2 | 1 |
| Others | 0 | 0 | 0 | 0 |
| Total | 7 | 1 | 2 | 1 |
| Interdisciplinary | 0 | 0 | 0 | 0 |
| Innovative | 0 | 0 | 0 | 0 |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 7 |
| Trimester | 0 |
| Annual | 0 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- A bio-tech hub sponsored by DBT opened.
 - A six-month certificate course in computer application started.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 58 | 30 | 28 | 0 | 1 |

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 3 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 4 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

19

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 0 | 7 | 0 |
| Presented papers | 0 | 7 | 0 |
| Resource Persons | 0 | 0 | 0 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Active learning is emphasized.
- Role-playing and micro-teaching methods are applied.
- Group discussion, seminars are organised.
- Field visits are taken up.

2.7 Total No. of actual teaching days during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

1

0

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| BA | 424 | 1.65 | 4.71 | 42.45 | 25.94 | 73.10 |
| BSc | 21 | 4.76 | 9.52 | 66.66 | 0 | 76.20 |
| | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Involves in preparing the academic calendar
- Prepares the class routine
- Prepares the teaching plan
- Suggests authority as and when required

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 9 |
| UGC – Faculty Improvement Programme | 1 |
| HRD programmes | 0 |
| Orientation programmes | 4 |
| Faculty exchange programme | 0 |
| Staff training conducted by the university | 0 |
| Staff training conducted by other institutions | 0 |
| Summer / Winter schools, Workshops, etc. | 0 |
| Others | 0 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 16 | 3 | 1 | 4 |
| Technical Staff | 11 | 4 | 0 | 4 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research committee is formed for monitoring research activities of the faculty.
- Faculty members are encouraged to pursue doctoral research programmes under UGC FIP.
- Help extended in preparing MRP proposals.
- Participation in seminars, conferences, workshops promoted and publications encouraged.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 0 | 0 | 0 | 0 |
| Outlay in Rs. Lakhs | 0 | 0 | 0 | 0 |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|-------------|--------------|-------------|
| Number | 0 | 2 | 5 | 3 |
| Outlay in Rs. Lakhs | 0 | 2,50,000.00 | 14,20,000.00 | 9,00,000.00 |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 0 | 0 | 0 |
| Non-Peer Review Journals | 2 | 12 | 10 |
| e-Journals | 2 | 0 | 0 |
| Conference proceedings | 0 | 3 | 0 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|-------------|
| Major projects | 0 | 0 | 0 | 0 |
| Minor Projects | 2years | UGC | 14,20,000.00 | 7,22,000.00 |
| Interdisciplinary Projects | 0 | 0 | 0 | 0 |
| Industry sponsored | 0 | 0 | 0 | 0 |
| Projects sponsored by the University/ College | 0 | 0 | 0 | 0 |
| Students research projects <i>(other than compulsory by the University)</i> | 0 | 0 | 0 | 0 |
| Any other(Specify) | 0 | 0 | 0 | 0 |
| Total | 2years | UGC | 14,20,000.00 | 7,22,000.00 |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from:

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | 0 | 0 | 0 | 0 | 5 |
| Sponsoring agencies | NA | NA | NA | NA | College |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

| | | | |
|---------------------|------|---------------------------------------|------|
| From Funding agency | 7.22 | From Management of University/College | 0.16 |
| Total | 7.38 | | |

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | 0 |
| | Granted | 0 |
| International | Applied | 0 |
| | Granted | 0 |
| Commercialised | Applied | 0 |
| | Granted | 0 |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 2 | 0 | 0 | 0 | 2 | 0 | 0 |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

2

3

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

| | | | |
|------------------|---|---------------------|---|
| University level | 0 | State level | 0 |
| National level | 0 | International level | 0 |

3.22 No. of students participated in NCC events:

| | | | |
|------------------|----|---------------------|----|
| University level | 23 | State level | 16 |
| National level | 0 | International level | 0 |

3.23 No. of Awards won in NSS:

| | | | |
|------------------|---|---------------------|---|
| University level | 0 | State level | 0 |
| National level | 0 | International level | 0 |

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Free health check-up and awareness for girls' children organised in college campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---------------|---------------|-------------------|------------|
| Campus area | 23.72 acre | 0 | Govt. alloted | 23.72 acre |
| Class rooms | 31 | 1 | UGC | 32 |
| Laboratories | 6 | 0 | UGC | 6 |
| Seminar Halls | 1 | 0 | Govt. of Assam | 1 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | 100 | UGC | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | 6.12 | UGC | |
| Others | | Nil | | |

4.2 Computerization of administration and library

Computerisation and data entry process running in both administration and library.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|-----------|-------------|--------|-------|-------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 16024 | 18,39,920 | 1017 | 81,462 | 17041 | |
| Reference Books | 8852 | | 413 | | 9265 | |
| e-Books | 0 | 0 | 0 | 0 | 0 | 0 |
| Journals | 21 | | 6 | | 27 | |
| e-Journals | 0 | 0 | 0 | 0 | 0 | 0 |
| Digital Database | 0 | 0 | 0 | 0 | 0 | 0 |
| CD & Video | 0 | 0 | 0 | 0 | 0 | 0 |
| Others (Map) | 10 | 0 | 0 | 0 | 0 | 0 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 36 | 8 | 24 | 0 | 0 | 12 | 12 | 3 |
| Added | 5 | 0 | 10 | 0 | 0 | 1 | 4 | 0 |
| Total | 41 | 8 | 34 | 0 | 0 | 13 | 16 | 0 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

| |
|--|
| Computer lab-cum-resource centre opened. |
|--|

4.6 Amount spent on maintenance in lakhs :

| | |
|--|-------------|
| i) ICT | 0.62 |
| ii) Campus Infrastructure and facilities | 1.83 |
| iii) Equipments | 1.23 |
| iv) Others | 0.67 |
| Total : | 4.35 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Formation of career counselling & competence building cells

5.2 Efforts made by the institution for tracking the progression

- Through the alumni association

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 2145 | 0 | 0 | 590 |

(b) No. of students outside the state

17

(c) No. of international students

0

| | | | | | |
|-----|------|------|-------|------|------|
| Men | No | % | Women | No | % |
| | 1422 | 52.0 | | 1313 | 48.0 |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|-----|------|-----------------------|-------|-----------|-----|-----|------|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 1234 | 312 | 338 | 1157 | 1 | 3042 | 1008 | 179 | 294 | 1252 | 2 | 2735 |

Demand ratio 1:2

Dropout % 6.03%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|---|-----------|---|------|---|--------|---|
| NET | 0 | SET/SLET | 0 | GATE | 0 | CAT | 0 |
| IAS/IPS etc | 0 | State PSC | 0 | UPSC | 0 | Others | 0 |

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 0 | 0 | 0 | 0 |

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|-----------|
| Financial support from institution | 25 | 37,600.00 |
| Financial support from government | 0 | 0 |
| Financial support from other sources | 1 | 2,500.00 |
| Number of students who received International/ National recognitions | 0 | 0 |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 3(three)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To impart liberal quality education and to produce intellectually sound, morally upright, socially concerned and spiritually oriented men and women to the service of the nation.

Mission:

- To impart higher education for the development of human resource and producing responsible citizens with a clear aim to cope with the changing global environment.
- To bring the womenfolk and the underprivileged groups to the fold of higher education.
- To provide specialized and demanding education.
- To train up the learners in a line that facilitates them to find avenues for self-employment.
- To inculcate democratic and secular values along with true human values.
- To imbibe commitment among pupils towards the society and the nation.
- To make students aware of the rich cultural heritage of our pluralistic society and foster the sense of cementing bond and national integration among them.
- To promote gathering and sharing of new knowledge through research activities and publications.
- To assist the university in curriculum development.
- To promote the use of information and communication technology in academics and administrative areas.
- To form a holistic personality of students, combining skills and values.

6.2 Does the Institution has a management Information System

Yes, notices are displayed in Central Notice Board, Notice Boards in the Science stream and the Teachers' Common Room, Hand bills are circulated, advertisements are displayed in newspapers and on Local Cable TV, information and notices are posted on College Website.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty members assist the University Departments in developing curriculum.

6.3.2 Teaching and Learning

- Promotes active learning through role-playing and micro-teaching methods
- Group discussions, seminars, field visits are conducted
- Use of ICT and multi-media is encouraged.

6.3.3 Examination and Evaluation

- Internal assessment
- Continuous evaluation
- Answer-scripts are returned to students for self-checking

6.3.4 Research and Development

- Faculty members are encouraged to pursue research programmes under UGC FIP
- Teachers are advised to undertake Major and Minor research projects with financial assistance from external funding agency.
- Students are guided in carrying out UG research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

Data entry for library digitalization nearing completion.

6.3.6 Human Resource Management

- Best practices are maintained in recruitment.
- Sense of regularity, punctuality, discipline and cooperation is promoted among staff and students in order to create a conducive work culture.
- Training on managerial and technology skills is provided.
- Employment opportunities are explored through NCC/NSS.
- Grievances of students and employees are promptly redressed.

6.3.7 Faculty and Staff recruitment

Appropriate measures are taken to recruit the best of the faculty and staff. Advertisements are issued in newspapers and through employment exchange, interview committees are formed with experts in concerned fields and the best are appointed through approval from Directorate of Higher Education.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

- Students are admitted as per merit
- Appropriate quotas of reservations are provided following government guidelines
- Entrance test is conducted for admission into major courses

6.4 Welfare schemes for

| | |
|--------------|---|
| Teaching | 0 |
| Non teaching | 0 |
| Students | 2 |

6.5 Total corpus fund generated

60,000/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | No | No | No |
| Administrative | Yes | Govt. | Yes | College |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

Does not exist

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The institution believes in keeping the environment clean and green. Regular plantation programmes held, World Environment Day observed, agricultural activities taken up in surplus land area within the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Entry of motor vehicles and bikes within the academic arena during class hours strictly prohibited which contributed to sound academic atmosphere.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A bio-tech hub sponsored by the Department of Biotechnology, Govt. of India started.
- A computer resource centre-cum-laboratory has been opened.
- A gymnasium for all-round development of the students was built up.
- A basket-ball court for improving sports facility in the campus was created.
- Additional boundary wall of Girls' Hostel constructed.
- Renovation of the outdoor toilets and urinals of the students done.
- Table tennis board and equipments to the Girls' Hostel provided.
- Number of newspapers and magazines at the Girls' Hostel increased from 3 to 8.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Organising co-curricular and cultural programmes.
- Offering scholarships to BPL meritorious students.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

World Environment Day observed, saplings are planted, Environmental Studies has been taught both at 10+2 and UG levels. Field studies are carried out by students under guidance of teachers which help in creating awareness.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Resourceful library.
- Sports and gymnasium facility.

Weaknesses:

- Absence of campus placement.
- Shortage of permanent teaching and non-teaching staff.

Opportunities:

- Opening of new/vocational courses such as BBA, BCA, Salesmanship etc.
- Commercial tree plantation and botanical garden.

Threats:

- Existence of 10+2 level is hampering UG teaching.
- Huge amount from college fund spent for salaries of temporary employees.

8. Plans of institution for next year

- To refurbish and strengthen the science laboratories.
- To open postgraduate departments.
- To start new courses/programmes.
- To create digital class room.
- To construct conference & seminar hall.
- To construct new administrative building and class rooms.
- To complete the ongoing construction work of the Girls' Hostel.
- To complete construction of the auditorium.
- To create an outdoor stadium.
- To hold national and international level seminars/conferences.
- To apply for Major and Minor research projects by the faculty.

Name Prof. Amorjyoti Borthakur

Name Dr. Balin Hazarika

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |
