

**The Annual Quality Assurance Report (AQAR)  
of IQAC**

**(2016-17)**

*Submitted to*

**The National Assessment and Accreditation  
Council (NAAC)**

**Bengaluru—560072,Karnataka**



*The Internal Quality Assurance Cell (IQAC)*

*Biswanath College Biswanath-784176*

*Assam*

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

BISWANATH COLLEGE

1.2 Address Line 1

Biswanath Chariali

Address Line 2

Biswanath

City/Town

Biswanath Chariali

State

Assam

Pin Code

784176

Institution e-mail address

[bcollege1960@gmail.com](mailto:bcollege1960@gmail.com),

Contact Nos.

9101363016, 9706633283

Name of the Head of the Institution

Dr. Mrinal Kumar Borah

Tel. No. with STD Code:

03715-222024

Mobile:

9435546791

Name of the IQAC Co-ordinator:

Dr. Nipam Kumar Saikia

Mobile:

9101363016

IQAC e-mail address:

iqacbisanathcollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. &Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no.is available in the right corner-bottom  
of your institution's Accreditation Certificate)

EC(SC)/10/A&A/69.2; dated: 15-11-2015

1.5 Website address:

www.biswanathcollege.in

Web-link of the AQAR:

www.biswanathcollege.in/naac\_aqar\_2016\_17.php

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	71.00	2004	5 years
2	2 <sup>nd</sup> Cycle	B	2.80	2015	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

06-01-2003

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2015-16 submitted to NAAC on 21-12-2018

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Vocational

1.12 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

No

UGC-Innovative PG programmes

No

Any other (*specify*)

No

UGC-COP Programmes

Yes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and

2

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held:

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

1. A seminar on “Ecotourism and Economic Development” was organised on February 17, 2017. (Resource person: Dr. Hiranya Nath)
2. An interactive programme with renowned innovator Dr. Uddhob Bharali was organised on the occasion of National Science Day, on 28<sup>th</sup> February, 2017.
3. A workshop on “How to Prepare Yourself for a Challenging Future” was organised on 23<sup>rd</sup> May, 2017. (Resource person: Prof. Jogen Kalita)
4. A workshop on “Preparation for Civil Services” was organised on 10<sup>th</sup> June, 2017. (Resource Person: Dr. Kalyan Kumar Das)
5. A workshop on “Research Methodology and Research Projects” was organised on 27<sup>th</sup> May, 2017. (Resource Persons: Dr. Ashok Bora and Dr. Parthaprotim Baruah)

(ii) Themes: 1. Ecotourism and Economic Development

2. How to Prepare Yourself for a Challenging Future

3. Preparation for Civil Services

#### 4. Research Methodology and Research Projects

##### 2.14 Significant Activities and contributions made by IQAC

The IQAC of Biswanath College has evolved suitable format and mechanism to implement the provisions of the UGC 2010 Regulations for the promotions of teachers (CAS). The plan of Action chalked out by the IQAC in the beginning of the year towards quality enhancement and outcome achievement by the end of the year is given below.

- IQAC prepared the College's prospectus and the academic calendar.
- Monitored regular classes and periodic evaluation for completion of syllabus on time is ensured.
- Arranged remedial teaching and coaching for entry into services done.
- Organised workshops and interactive programmes
- Made provision of value-based education through the Value Education cell.
- Analyses feedback from students taken and inputs given to faculty and administration.

##### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"><li>• Urged College authority to develop infrastructure.</li><li>• Tried to make Grievance Redressal Cell strong.</li><li>• Documentation of data and records</li><li>• Planned to organise workshop and interactive programmes.</li><li>• Self-appraisal from teachers</li><li>• Planned to arrange remedial classes</li></ul>	<ul style="list-style-type: none"><li>• Construction works for classrooms and new administrative building started.</li><li>• Grievance Redressal Cell became active</li><li>• One interactive programme with great Indian inventor Dr. Uddhab Bharali was organised on National science day.</li><li>• Four workshops were organised.</li><li>• Remedial classes arranged</li><li>• Coaching held for entry into service</li><li>• BPL stipends distributed</li><li>• Self appraisal reports received and</li></ul>

<ul style="list-style-type: none"> <li>• Coaching for entry into service</li> <li>• Documentation of data and records</li> <li>• Organizing remedial classes</li> <li>• Coaching for entry into service</li> <li>• Distribution of BPL stipends</li> <li>• Self-appraisal from teachers</li> <li>• Feedback from students</li> </ul>	<p>profile updated.</p> <ul style="list-style-type: none"> <li>• Feedback analysed and inputs provided to faculty and administration for improvement.</li> </ul>
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\* Attached the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body: Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

NA

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	6	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0



Certificate	1	1	2	1
Others	0	0	0	0
<b>Total</b>	<b>7</b>	<b>1</b>	<b>2</b>	<b>1</b>

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7
Trimester	0
Annual	0

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	55	31	24	0	0

Note: The Commerce Stream, Department of Bodo, Department of Hindi, Department of BCA and Department of Statistics have obtained permission from Gauhati University. But these departments are yet to get approval from the government.

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	1								

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

32

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented		07	
Resource Persons		01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The College encourages all the departments to try out practices that can make classroom teaching more and more participatory and learner centred. Every year remedial classes are arranged for non-performing students. Workshops are organised to make the students competent in the use of computer. The teachers are encouraged to teach with power point presentation. The faculty members of science departments frequently use power point presentation for the classroom teaching. Drama workshops, case study analysis and poster presentations are arranged for students. Experts in different fields are often invited to college to interact with our students.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy and Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	605	23.57	24.13	25.73	31.43	81.29
B.Sc.	131	39.23	43.57	33.27	11.23	90.07
B.Com.	85	25.53	31.65	34.73	17.53	83.91

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Involves in preparation of College's prospectus and the academic calendar
- Prepares the class routine
- Prepares the teaching plan
- Suggests authority as and when required

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	06
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	

Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	0	0	03
Technical Staff				

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research committee is already there for monitoring research activities of the faculty.
- Faculty members are encouraged to pursue doctoral research programmes under UGC -FIP.
- Help extended in preparing MRP proposals.
- Participation in seminars, conferences, workshops promoted and publications encouraged.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	05	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN  No.Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from:

UGC-SAP  CAS DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges  
 INSPIRE  Autonomy  CPE  DBT Star Scheme   
 CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					5
Sponsoring agencies					

1. Seminar on “Maulana Azad and India’s Higher Education” organised on the occasion of National Education Day on 12<sup>th</sup> November, 2016. (Resource Person: Dr. Nipam Kumar Saikia)
2. Annual Ripunjyot Tamuly Memorial Lecture on “Boudhik Itihas: Porichoy, Sarcha aru Bistrity” organised on 25<sup>th</sup> November, 2016. (Resource Person: Prof. Ranjit Kumar Deva Goswami)
3. Seminar on the occasion of Constitution Day organised on 26<sup>th</sup> November, 2016. (Resource person: Sri Bhabani Prasad Sarmah)
4. A talk on “Geographical Indicator and its importance in Assam” organised on 25<sup>th</sup> March, 2017. (Resource Person: Dr. Ratna Kinkor Goswami).
5. A Group Discussion on “Problems and Prospects of Higher Education” Organised on 5<sup>th</sup> April, 2017.

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

year

3.17 No. of research awards/recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  
who are Ph.D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Free health check-up and awareness for girl children organised in college campus.
- The great Indian inventor Dr. Uddhab Bharali came to our college as a chief guest on National Science Day. Apart from the students of our College, many students from different schools of Biswanath District got an opportunity to interact with him. The interactive
- During the summer vacation in 2017, a ten day NCC camp was held at our College. The NCC cadets under the leadership of Major Anirudho Bhuyan conducted a cleanliness drive inside the college campus as part of Swaccha Bharat Abhiyan, apart from taking training. Brigadier M.J. Joshi discussed with the principal about the strategy to be taken for different developmental activities in the College. In association with the AJYCP members, the NCC cadets also conducted a plantation drive to make the College campus green.
- Eminent environmental activist Mr. Kumud Baruah was invited to our college as chief guest on the World Environment Day, 2017. Before taking part in the interactive session with the students, he planted many saplings of valuable trees inside the College campus. Large number of students of our college came out to help him. He was given a warm felicitation.



- Our College invited students from all the neighbouring institutions to the workshop on “How to Prepare Yourself for a Challenging Future” organised by IQAC on May 23, 2017. The workshop was a big success.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	23.72 acre	0	Govt. alloted	23.72 acre
Class rooms	32	2	UGC	34
Laboratories	15	0	UGC	15
Seminar Halls	1	0	Govt. of Assam	1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		1	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		1.35	UGC	1.35
Others		Nil		

#### 4.2 Computerization of administration and library

Computerisation and data entry process running in both administration and library.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27101	1978466	982	272918	28083	2251384
Reference Books	9622				0	
e-Books	0	0	0	0	0	0
Journals	29		6		29	
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (Map)	10	0	0	0	0	0

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	41	1	30	1	0	8	18	0
Added	4	4	4	1	0	1	1	0
Total	45	5	34	2	0	9	19	0

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The College is having a Computer lab-cum-resource centre

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT

3.2

ii) Campus Infrastructure and facilities

22.67

iii) Equipments

2.31

iv) Others

3.91

**Total:**

32.09

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC of Biswanath College takes active part in the preparation of College's prospectus which gives a detailed introduction to the academic programmes and life in the college campus. The cell organised workshops and interactive programmes on the most relevant topics for the students. The IQAC took initiatives for visits of eminent personalities to the College, seminars in different Departments.

- A seminar on **“Ecotourism and Economic Development”** was organised by Nature's Banyapran, an NGO, in collaboration with Biswanath College on February 17, 2017, as part of centenary celebration of Behali Reserve Forest. Dr. Hirenya Nath of IIT, Guwahati was the resource person.
- Dr. Uddhab Bharali, eminent inventor of India, came to our College as the Speaker for the National Science Day organised by Biswanath College Students' Science Forum in collaboration with IQAC on February 28, 2017.
- IQAC organised a workshop on **“How to Prepare Yourself for a Challenging Future”** on May 23, 2017, to motivate our students. Prof. Jogen Chandra Kalita, Director, UGC-HRDC, Gauhati University, was the resource person for the workshop.
- The IQAC in collaboration with the Career Counselling Cell arranged a workshop on **“Preparation for Civil Services”** for our students on June 10, 2017. Dr. Kalyan Kumar Das, DSP, Biswanath District was the resource person in the workshop.

The IQAC frequently arranges Get together of teachers to take stock of academic progress. To regularly monitor student progression the IQAC tries to find appropriate way out. Besides, timely conduct of examinations and monitoring of class attendance, regular assignments, sessional examinations are arranged on time. Extra classes for weak students are also arranged. The IQAC encouraged different Departments of our College to organise National seminars on the most relevant subjects.

#### 5.2 Efforts made by the institution for tracking the progression

- |  |
|--|
| <ul style="list-style-type: none"><li>• Through the alumni association</li></ul> |
|--|

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2307	0	0	21

(b) No. of students outside the state: **10**

(c) No. of international students: **0**

(d)

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
721	209	304	1314	01	2570	659	182	277	1188	01	2328

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement: **Not applicable**

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Biswanath College is undoubtedly one of the premier seats of higher learning on the north bank of the river Brahmaputra where too many female students enrol every year, and it has never faced any gender related problems. In fact in the Departments such as Assamese, Botany, Education female students outnumbered male students. All the Departments, time and again, made their students aware of the ills of gender discrimination and sexual abuse. The Women Cell also undertakes special awareness drive for the prevention of gender discrimination and sexual abuse.

- On September 9, 2016, the college's women cell organised a meeting for discussing different issues related to Biswanath College.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	40000
Financial support from government	163	20163600
Financial support from other sources	02	5500
Number of students who received International/ National recognitions		

- State Government scholarships for SC,ST,OBC, MOBC students of this college are available to all eligible students.
- National scholarships are available to students with “Star Mark” in HSLC examination who are financially weak.
- “Ishan Uday” UGC Scholarship for North East students.
- State Merit Scholarships are available to students who secure first division in HSLC Examination.
- Full tuition waiver (Free studentships) is given to a few exceptionally meritorious and needy students of the college.
- The Biswanath College Sanchai Aru Wrindan Samiti Ltd. Scholarships are available to meritorious students of H.S. Classes.
- The Chabilal Upadhyaya Memorial Educational Trust of the college offers scholarships to the poor and meritorious students of HS (Science) students.
- Ripunjoy Tamuly Memorial Trust has been offering books and the whole tuition fee to one poor but meritorious student in Higher Secondary Arts Stream since 2009.
- The Poor Student-Aid-Fund of the College offers financial assistance to the poor but meritorious students of the college. During the session 2008-09 as many as ten students availed of this scheme.
- The Late Khagendra Nath Bhattacharyya Memorial Award (Rs.1500.00 and a citation) has been instituted recently and is available to the students who secure highest marks (minimum 60%) in Economics (Major) in the College.
- Department of English annually offers Late Purna Hazarika Memorial Award which includes a memento and an amount of Rs.5000.00 to the best graduate of the Department.

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 02



## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** The prime vision of our College is to transform the College from an institution of higher education on the North bank of the river Brahmaputra to an institution of higher development of the intellect, will and moral commitment through continuous self-development, collaboration of institute of excellence, so that in the process it becomes an institute of excellence in the country in the course of time.

**Mission:**

- To impart higher education for the development of human resource and producing responsible citizens with a clear aim to cope with the changing global environment.
- To bring the womenfolk and the underprivileged groups to the fold of higher education.
- To provide specialized and demanding education.
- To train up the learners in a line that facilitates them to find avenues for self-employment.
- To inculcate democratic and secular values along with true human values.
- To imbibe commitment among pupils towards the society and the nation.
- To make students aware of the rich cultural heritage of our pluralistic society and foster the sense of cementing bond and national integration among them.
- To promote gathering and sharing of new knowledge through research activities and publications.
- To assist the university in curriculum development.

#### 6.2 Does the Institution has a management Information System

Yes, notices are displayed in Central Notice Board, Notice Boards in the Science stream and the Teachers' Common Room, Hand bills are circulated, advertisements are displayed in newspapers and on Local Cable TV, information and notices are posted on College Website.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Faculty members assist the University Departments in developing curriculum.

### 6.3.2 Teaching and Learning

- Promotes active learning through role-playing and micro-teaching methods
- Group discussions, seminars, field visits are conducted
- Use of ICT and multi-media is encouraged.

### 6.3.3 Examination and Evaluation

- Internal assessment
- Continuous evaluation
- Answer-scripts are returned to students for self-checking

### 6.3.4 Research and Development

- Faculty members are encouraged to pursue research programmes under UGC FIP
- Teachers are advised to undertake Major and Minor research projects with financial assistance from external funding agency.
- Students are guided in carrying out UG research projects

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

### 6.3.6 Human Resource Management

Data entry for library digitalization nearing completion.

- Best practices are maintained in recruitment.
- Sense of regularity, punctuality, discipline and cooperation is promoted among staff and students in order to create a conducive work culture.
- Training on managerial and technology skills is provided.
- Employment opportunities are explored through NCC/NSS.
- Grievances of students and employees are promptly redressed.

### 6.3.7 Faculty and Staff recruitment

Appropriate measures are taken to recruit the best of the faculty and staff. Advertisements are issued in newspapers and through employment exchange, interview committees are formed with experts in concerned fields and the best are appointed through approval from Directorate of Higher Education.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

- Students are admitted as per merit
- Appropriate quotas of reservations are provided following government guidelines
- Entrance test is conducted for admission into major courses

6.4 Welfare schemes for

Teaching	0
Non teaching	0
Students	2

6.5 Total corpus fund generated

60,000/-

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	Yes	Govt.	Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

Does not exist

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The institution believes in keeping the environment clean and green. Regular plantation programmes held, World Environment Day observed, agricultural activities taken up in surplus land area within the campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The College has adopted a number of innovations in teaching, monitoring and evaluation, cultural activities and extensive activities which has augmented its functioning.

- Organising workshops for students.
- Cleanliness drive in the College on a regular basis to ensure a clean and green campus.
- Digitalization of library.
- Wi-Fi facility in the office.
- Student support system- Counselling of students on a regular basis.
- Organising cultural events on different occasion.
- Spoken English course.
- Entry of motor vehicles and bikes within the academic arena during class hours strictly prohibited which contributed to sound academic atmosphere.

### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken report is prepared on the basis of plan of action decided upon the previous year or at the beginning of the academic year. Some of the outcomes are as follows.

- Construction of the College Auditorium is nearing completion.
- Workshops and interactive programmes organised.
- Obtaining permission from GU for PG in Assamese is under process.
- Field study carried out.
- Library up-gradation is under process.
- Up gradation of Gymnasium for all-round development of the students is going on.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Organising co-curricular and cultural programmes.
- Offering scholarships to BPL meritorious students.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

World Environment Day observed, saplings are planted, Environmental Studies has been taught both at 10+2 and UG levels. Field studies are carried out by students under guidance of teachers which help in creating awareness.

7.5 Whether environmental audit was conducted? Yes  No

**7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)**

**Strengths:**

- Qualified and resourceful faculty members.
- Huge campus with ample greenery.
- Vibrant student community.
- Digitalised and resourceful library.
- Adequate sports and gymnasium facility.

**Weaknesses:**

- Student – teacher ratio is not balanced.
- Inadequate number of permanent faculty members in the following departments, English, Botany, Zoology, Economics, Political Science and Philosophy.
- Urgently needs smart classrooms.
- There are still infrastructural issues.
- Shortage of non-teaching staff.
- Absence of campus placement.

**Opportunities:**

- In near future the institution can be easily upgraded to University level as it has all the facilities for it.
- Opening of Post Graduate and new vocational courses such as BBA, Salesmanship etc.
- Commercial tree plantation and botanical garden.
- To initiate a skill development center.

**Threats:**

- There is no academia – industry association.
- Existence of 10+2 level is hampering UG teaching.
- Huge amount from college fund spent for salaries of temporary employees.

**8. Plans of institution for next year**

- To open postgraduate departments.
- To start new vocational courses/programmes.
- To create digital class room.
- To construct conference & seminar hall.
- To construct new academic building and class rooms.
- To create an outdoor stadium.
- To hold national and international level seminars/conferences.
- To apply for Major and Minor research projects by the faculty.

Name: Dr. Nipam Kumar Saikia



Signature of the Coordinator, IQAC

**Co-Ordinator**  
**Internal Quality Assurance Cell**  
**Biswanath College, Chariali**

Name Dr. Mrinal Kumar Borah



Signature of the Chairperson, IQAC

**Principal**  
**Biswanath College, Chariali**

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## Annexure I

### Academic Calendar (from 1<sup>st</sup> August 2016-31<sup>st</sup> July 2017)

Months/Year & Date	Class Days/Working Days/ Examination Days/Holiday	Academic & other Activities
<b>August/2016</b>		
1-6	Working days	Freshmen Social is to be held in the 4 <sup>th</sup> week of this month
7	Sunday	
8-13	Working days/ Class days	
14	Sunday	
10-13	Working days/ Class days	
14	Sunday	
15	Independence day ( Holiday)	
16-20	Working days/ Class days	
21	Sunday	
22	Tithi of Sri Sri Madhavdev (Holiday)	
23-24	Working days/ Class days	
25	Janmastami (Holiday)	
27-27	Working days/ Class days	
28	Sunday	
29-31	Working days/ Class days	
<b>September/2016</b>		
1-2	Working days/ Class days	College Students' Union Election is to be held in the last week of this month.
<b>3</b>	<b>Tithi of Srimanta Sankardeva</b>	
4	Sunday	
5-10	Working days/ Class days	
11	Sunday	
12	<b>Id-Uz-Zuha (Holiday)</b>	
13-17	Working days/ Class days	
18	Sunday	
19-24	Working days/ Class days	
25	Sunday	
26-30	Working days/ Class days	
<b>October/2016</b>		
1	Working days/ Class days	Educational Trip to be arranged in this month.
2	<b>Gandhi Jayanti (Celebration)/ Sunday</b>	
3-6	Working days/ Class days	
7-15	<b>Durga puja, Laxmi puja, Muharram</b>	



16	Sunday	
18-22	Working days/ Class days	
23	Sunday	
24-28	Working days/ Class days	
<b>29-30</b>	<b>Kali puja , Dewali</b>	
31	Working day	
<b>November/2016</b>		
1-5	Working days/ Class days	
6	Sunday	
7-12	Working days/ Class days	
13	Sunday	
14	Guru Nanak's birthday (Holiday)	
15-19	Working days/ Class days	
20	Sunday	
21-26	Working days/ Class days	
27	Sunday	
28-30	Working days/ Class days	
<b>December/2016</b>		
1	Working days/ Class days	GU End Semester Exams (Dates will be declared by the University)
2	<b>Assam Divas (Holiday)</b>	
3	Working days/ Class days	
4	Sunday	
5-10	Working days/ Class days	
11	Sunday	
12-17	Working days/ Class days	
18	Sunday	
19-24	Working days/ Class days	
25	<b>Christmas Day (Holiday)</b>	
26-31	Working days/ Class days	
<b>January/2017</b>		
1-12	Winter vacation	College Week to be completed within the last week of this month.
13-15	<b>Magh Bihu (Holiday)</b>	
16-21	Working days/ Class days	
22	Sunday	
23-25	Working days/ Class days	
26	Republic day (Holiday)	
27-29	Working days/ Class days	
30	Sunday	
31	Working days/ Class days	
<b>February/2017</b>		
<b>1</b>	<b>Saraswati puja (Holiday)</b>	

2-4	Working days/ Class days	
5	Sunday	
6-11	Working days/ Class days	
12	Sunday	
13-18	Working days/ Class days	
19	Sunday	
20-23	Working days	
24	<b>Shivaratri (Holiday)</b>	
25	Working day	
26-	Sunday	
27-28	<b>Working day</b>	
<b>March/20117</b>		
1-4	Working days/ Class days	
5	Sunday	
6-11	Working days/ Class days	
12	Sunday	
12-13	<b>Doul yatra (Holiday)</b>	
14-18	Working days/ Class days	
19	Sunday	
20-25	Working days/ Class days	
26	Sunday	
27-31	Dol Yatra (Holiday)	
<b>April/2017</b>		
1	Working days/ Class days	
2	Sunday	
3-8	Working days/ Class days	
9	Sunday	
10-13	Working days/ Class days	
<b>14</b>	<b>Good Friday (Holiday)</b>	
<b>14-16</b>	<b>Bohag Bihu (Holiday)</b>	
17-22	Working days/ Class days	
23	Sunday	
24-29	Working days/ Class days	
30	Sunday	
<b>May/2017</b>		
1	<b>Mayday (Holiday)</b>	GU End Semester Exams will start in the third week of this month (Dates are declared by the University)
2-6	Working days/ Class days	
7	Sunday	
8-9	Working days/ Class days	
10	<b>Buddha Purnima (Holiday)</b>	
11-13	Working days/ Class days	
14	Sunday	

15-20	Working days/class days	
21	Sunday	
22-27	Working days/ Class days	
28	Sunday	
29-31	Working days/ Class days	
<b>June/2017</b>		
1-3	Working days/ Class days	GU End Semester Exams (Dates are declared by the University)
4	Sunday	
5-10	Working days/ Class days	
11	Sunday	
12-17	Working days/ Class days	
18	Sunday	
19-24	Working days/ Class days	
25	Sunday	
26-27	<b>Id-UI-Fitre (Holiday)</b>	
28-30	Working days/ Class days	
<b>July/2017</b>		
1-31	Summer Vacation	Summer Vacation

Principal

Biswanath College, Chariali

**Students' Feed back  
2016-2017  
Biswanath College, Chariali**

1. Majority of the students (85%) agreed that 80% to 90% of the syllabus was covered in class. 15% student agreed that 70% to 80% of the syllabus was covered in classes.
2. Regarding teachers' preparation for classes, major percentage of students (80%) found it satisfactory. Another 20% found it thorough.
3. 80% students assessed teacher's ability to communicate as satisfactory another 20% termed it as effective.
4. Majority students (84.10%) agreed that the teachers encouraged students participation in the class, while another 15.90% were of the view that teacher sometimes encouraged student's participation.
5. 76.23% of the students agreed that the teachers were helpful in advising .Another 24.77% found them sometimes helpful.
6. Regarding internal assessment, majority of the students (78.17%) found it regular. Another 21.83% found it fair.
7. 84.71% students thought that internal assessment would help them on their course grade to improve. Rest were uncertain about it.
8. 74.24% students commented that the teacher provided feedback on their performance with helpful comments.
9. Majority of the students (75.46%) agreed that there was opportunity for personal interaction with teachers. 74.54% commented that there was to some extent opportunity for personal interaction.
10. Majority of the students found the relationship with Administration, Library and Lib. Bearer as good (Administration 70.78%, Lib 71.74%, Lab 77.55%). Rests found the relationship as average.
11. Regarding primary facilities in the college, student's views are different. 64.26% students marked drinking water facility as good. Others marked it as average.
12. 81.26% marked classroom facility as good, 19.74% marked it as average.
13. 71.44% students marked toilet facility as good. Rests regarded it as average.

14. Regarding common room facilities 74.58% marked it as good. 23.42% marked it as average.
15. 55.5% found Canteen facility as good. 45.5% found it average.
12. Most of the students suggested that smart class room facilities should be improved.